



Metropolitan Transportation Authority Office of the Inspector General

Job Title: Investigator

Salary Range: \$58,413 - \$73,016

Open & Closing Dates: Open until filled

Agency: Office of the Inspector General/Metropolitan Transportation Authority

Location: New York City, New York

Hours: Full-Time - 9:00am to 5:30pm (7.5 hours/day)

Summary

Under the direction of the Chief and Deputy Chief Investigator, responsibilities include conducting complex and sensitive investigations involving allegations of waste, fraud, abuse, criminality, misconduct and other illegal, unethical or improper activities relating to the Metropolitan Transportation Authority and its affiliated agencies.

Responsibilities

Preparing comprehensive investigative reports and memos and submitting recommendations. Coordinating with attorneys or team leaders to ensure that all pertinent data, evidence and investigative information has been obtained, documented and conveyed consistent with professional standards. Completion of all other duties and assignments as directed.

Qualifications

1. A baccalaureate degree from an accredited college and three (3) years of satisfactory full-time experience conducting complex and sensitive investigations or related work to identify, gather and document evidence of misconduct, criminal activity or fraud; or
2. An associate degree or 60 credits from an accredited college and six (6) years of satisfactory full-time experience as described in "1" above; or
3. A four-year high school diploma or its educational equivalent and eight (8) years of satisfactory full-time experience as described in "1" above; or
4. Education and/or experience equivalent to "1" above.

Desired Skills

Bachelor's Degree in Criminal Justice or a closely related field. 3 years of field investigative, auditing and/or analytical experience involving complex and sensitive investigations. In-depth knowledge of law enforcement procedures and applicable statutes; security procedures; and investigative and interviewing techniques. Ability to conduct, direct and control interviews and interrogations. Candidate should be well organized, and possess excellent judgment, writing, grammar, oral and communication skills, and the ability to impart information via written correspondence and verbal articulation. Computer literacy is required.

How to Apply

Please submit a resume, cover letter and three reference letters to: RECRUITMENTS@MTAIG.ORG